



Council of Professional Surveyors

**Documents for Land Surveyors
1015 15th St. NW Washington, DC 20005
Phone 202 347-7474, Fax 202 898-0068**

- Form A – 1996 Client/Consultant Agreement, the basic agreement for a surveying firm.
 - Form B – 1996 Client/Consultant Agreement (Short Form), an agreement for small or projects of a limited nature.
 - Form C – 1996 Consultant/Sub-Consultant Agreement, coordinated with Form A above.
 - Form D – 1997 Combination Agreement for Surveying and Engineering Services, for firms that frequently do both.
 - Model Marketing Brochure, ready to use or to be modified to fit your firm.
 - Job Descriptions in a Surveying Firm, 14 positions are covered, copyrighted, but when purchased, you may tailor it to fit your firm.
 - Job estimating spreadsheet, Excel spreadsheet on diskette to help you with your proposals.
 - Sample Safety Policy and Procedures, in hard copy.
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Document Number and Prices

1. Forms A,B,C and D on CD	\$50 COPS members, \$100 non members
2. Form B in a 3 part carbonless paper form	\$2.00 per copy
3. Model Marketing Brochure	\$1.00 per copy
4. Job Descriptions (on disk only)	\$20 COPS member, \$30 non member
5. Job Estimating Spreadsheet	\$20 COPS member, \$30 non member
6. Sample Safety Policy and Procedures	\$19 COPS member, \$25 non member

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