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CALL FOR PRESENTATIONS GUIDELINES

2019 Annual Convention and Legislative Summit

May 5 - 8, 2019

Marriott Wardman Park, Washington, DC

INVITATION TO PROSPECTIVE PRESENTERS:

The ACEC 2019 Annual Convention and Legislative Summit will be held in Washington, DC, May 5-8, 2019. This annual event is highly regarded as an outstanding combination of educational programming, Capitol Hill visits, the Engineering Excellence Awards Gala, networking opportunities, tours and exhibits. ACEC's meetings provide an unparalleled view of the design industry and the future of the engineering profession.

[Click here](#) to complete and submit a session proposal. **Due date is 5pm, Friday, 9/7/2018.**

TIME LINE:

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| September 7, 2018 | Proposals are due to ACEC by 5 p.m. EDT |
| November 2018 | Notification to selected speakers |
| May 5-8, 2019 | ACEC 2019 Annual Convention, Washington DC |

SUBMISSION GUIDELINES AND PROPOSAL EVALUATIONS

The ACEC Business Resources and Education Department, which is responsible for conference and convention content, gives priority to presentations that support business growth and business practices of engineering and surveying firms. ACEC is seeking **75-minute** presentations covering the following *suggested* topics in six different tracks/curriculum areas:

1. **Engineering Markets, Existing and Emerging** – Such as Water/Wastewater/Navigable Waterways; Energy – Sources, Demand, SmartGrid; Environment – Reclamation/Clean-up/Brownfields, Sustainability, Wetlands; Buildings/ Land Development/Land-Use Planning; Transportation; Sustainability Goals and Regulations; Infrastructure Funding
2. **Business, Finance, and Firm Management** – Such as Organizational Issues, Finance, Ethics and Company Values, Resource Allocation and Use, Mergers and Acquisitions, Productivity, Performance Management, Diversity, Incentives, Communication, Staff/Professional Development

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3. **Innovation Trends – IT, Products, Equipment, Services** – Such as Components, Information Technology, Products, Equipment, BIM, Collaboration Tools, Social/Electronic Networking & Media; Technology Issues/Elements in Project Delivery
4. **Leadership and Strategy** – Such as Systems Approaches, Technical Management, Corporate/Organizational Leadership, Trends and Strategy, Ethics and Company Values, People and Culture
5. **Risk Management and Contracts** – Such as Breakthrough Projects, Contracting/Risk Issues in Different Project Delivery Methods, Technical and Legal Challenges, Risk Issues, Lessons Learned, Important Recent Court Cases or Regulatory Changes, Ethics & Company Values
6. **Public Policy and Infrastructure Investment** – Such as Alternative Project Funding, Project Delivery Methods, Regulatory and Legislative Issues

ACEC's Conventions and Conferences attract A/E/C professionals engaged in private engineering practice for both public and private sector clients. The ACEC Business Resources and Education Department is responsible for all ACEC conference and convention concurrent session content and gives priority to presentations that encourage corporate growth and development, strong and sensible business practices, ethical standards, and superior communication.

SELECTION CRITERIA

Selection criteria include the clarity of the proposal; strength of the learning objectives; relevance of the topic to A/E/C professionals; motivational and practical value; and inclusion of facility/infrastructure owners as presenters in the session. Presentations are expected to make significant contributions to the professional dialogue and development of attendees' skills. Presenters may not market particular products or services. ACEC membership is not a prerequisite for submission of proposals or participation in the Conference.

BENEFITS OF PRESENTING

- Complimentary registration to the Convention on the day that you are speaking.
- Publication of a 500-750 word session summary and PowerPoint presentation in the ACEC 2019 Annual Convention Compendium.
- Exposure of your services in ACEC publications, business networking contacts and further opportunities for public speaking.

Please Note: ACEC does not reimburse presenters for any of their expenses related to speaking at the 2019 Annual Convention.

EXPECTATIONS FOR PRESENTING

- Provide a 500-750 word summary and a PowerPoint presentation on your topic for inclusion in the 2019 Annual Convention Online Compendium of Program Materials
- Make no substantive changes in content or presenters without prior approval
- Agree to have your presentation recorded for the benefit of those who cannot attend the session or meeting

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- Agree to work with an assigned ACEC committee to ensure all Council concerns are addressed prior to the presentation

EXPECTATIONS FOR SUBMISSION

- Only proposals that include valid learning objectives will be considered.
- Only proposals submitted electronically will be accepted.
- Submit no more than two proposals per speaker.

[Click here](#) to complete and submit a session proposal. **Due date is 5pm, Friday, 9/7/2018.**

If you have questions, contact the ACEC Business Resources and Education department at (202) 347-7474 or e-mail education@acec.org.

Electronic submission of proposals is required, and all proposals must be received by Friday, September 7, 2018, at 5:00 p.m. EDT at education@acec.org, ACEC National Headquarters.