



AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*of Maine*

### APPLICATION FOR MEMBERSHIP

**1. Membership Type:**

Full     Associate     Affiliate     Out of State     Life

**2. Name of Firm:** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Billing Contact (if different): \_\_\_\_\_

Billing Contact Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

**3. Branch Offices (if any):** \_\_\_\_\_

**4. Fields of Consulting Engineering in which engaged:**

Civil     Mechanical     Structural     Electrical  
 Sanitary     Geotechnical     Other: \_\_\_\_\_

**5. Type of Firm:**

Sole Proprietorship     Partnership     Maine Corporation  
 Branch Office, Affiliate, or Subsidiary of Firm  
(corporately registered within or outside the State of Maine)

**6. Is firm engaged in any business other than the practices of consulting engineering on a fee basis?**     Yes     No    If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

**7. Is firm engaged in commercial sales, contracting interests, or other affiliations which could exert control over the independent practice of consulting engineering?**     Yes     No

If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

8. Is firm legally qualified to practice in the State of Maine and does it have registered professional engineer(s) in control of all engineering functions?  Yes  No

If no, please describe: \_\_\_\_\_  
\_\_\_\_\_

9. If a branch office, affiliate, or subsidiary:

Does the manager set policies for and is s/he in responsible control of operation within the state of Maine?  Yes  No

Is the major portion of the technical and engineering work on its projects performed in the State of Maine?  Yes  No

10. Number of permanent employees in Maine offices (including owner, officers, engineers, architects, surveyors, draftsmen, clerk, secretaries, etc.) \_\_\_\_\_

11. Index number, using the formula  $N^{1/1.75}$  \_\_\_\_\_  
(N = number of FTE employees, calculated as total annual man hours divided by 2,080)

12. Official Representatives. The number of official representatives per firm is limited to the number obtained from the square root of the index number, rounded upward or downward to the nearest whole number.

Name	Title	Home Address	Maine P.E. #

Are official representatives principals or officers of the firm?  Yes  No  
If No, please explain: \_\_\_\_\_  
\_\_\_\_\_

Are official representatives in direct control of engineering functions?  Yes  No  
If No, please explain: \_\_\_\_\_  
\_\_\_\_\_

13. References. (Names and addresses of principals, officers, or individual engineers, preferably registered in the State of Maine and a member of ACEC of Maine.)

Name	Title	Affiliation

The undersigned hereby agrees that if this application is approved, the member firm will uphold the Bylaws of the ACEC of Maine.

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Signature

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Title

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Firm

**Return completed form to:**  
Rick McCarthy, Executive Director  
ACEC of Maine  
P.O. Box 5191  
Augusta, ME 04332-5191  
[info@acecmaine.com](mailto:info@acecmaine.com)