

# DPC PROGRAM COMMITTEE CHARTER

2/26/2023

## Purpose

The DPC Program Committee is a standing committee responsible for planning robust and relevant program content for DPC meetings and virtual sessions.

## Membership and Meetings

All DPC Members and their designated alternates in good standing are eligible to be a member of the Program Committee. The program committee meets one time per month as a group and may meet at additional points to plan specific program elements. Standing members of the committee include the DPC Executive Director and the DPC Chair.

## Chairperson(s)

The Program Committee Chairperson(s) is(are) appointed by the DPC Chair. The Program Committee Chairperson(s) must serve on the Executive Committee.

## Activities, Duties, and Responsibilities:

The Program Committee is responsible for the following elements:

- Planning content for in-person meeting programs
- Vetting the presenters and content prior to the meetings to maintain the meeting quality expected by DPCs membership
- Providing interim virtual programs as necessitated by the needs of the membership
- Surveying members on program effectiveness
- Surveying members on future program content
- Aligning program content with the DPC Strategic Plan