



MAINE DEPARTMENT OF TRANSPORTATION  
and  
AMERICAN COUNCIL OF ENGINEERING COMPANIES

Quarterly Meeting  
August 15, 2016 – 1:30 to 3:00  
Meeting Minutes

1. Introductions
2. Review Agenda – Presented 8. first
3. MaineDOT Updates (Including personnel changes).
  - Multi-Modal – Jeff Tweedie
    - Brian Reeves, formally of the Bridge Program is the Rail/Marine Engineer in MM
    - Delivery is down to 60%+/- on time for in house projects. This is in part due to right of way impacts not being identified early in the projects, design changes and scope creep. Jeff reminded all to “stick to the project scopes”
    - LPA on time delivery is in the 60%+/-
    - On Department lead projects, all points of contact should be with the MaineDOT PM’s.
  - Planning – Scott Rollins
    - Regional Planners:
      - Hugh Cox – Region 1
      - Gerry Audibert – Regions 2&3
      - Fred Michaud – Regions 4&5
    - Dennis Emidy is back in Planning working with Darryl Belz group
    - Laurie Brann is now Supervisor of Transit, with Amy Rau taking Laurie’s prior position
    - MaineDOT received the ACOE Record of Decision for I-395/Rt 9
    - Wiscasset – Downtown Route 1 moving forward
    - Exit 187 Hogan Road is moving to Project Development
  - Property Office – Todd Pelletier
    - Have lost Property Owner Report people
    - Andy Rodrigue went to Traffic
    - They have filled Region 3 and posted a position for Region 2
    - Existing Conditions Plans will be slow in Regions 2&3
    - Jenn Clark – Filled Railway Manager position
    - The Department will be using laser scanning more as the technology advances
    - Todd noted there is a critical need nationally for appraisers and to send people his way
  - Utility – Mike Moreau
    - They have had a quiet construction season which is likely a result of the refined Utility Accommodation Rules that clarified responsibilities
    - Coordinators are getting out way ahead of the projects
    - Dave Lycette is shifting to Region 1 and Mark Lagross to Region 5
  - Bridge – Jeff Folsom
    - David Sullivan has moved to the Contracts Section
    - Marcel Moreau has retired and Rick McKenna has filled that spot
    - Cadd staff include Jim Levitt and Mike Lachance
    - Mark Gray is a new CE II
    - Working on 2019 Work Plan – Focus will continue to be preservation and rehabilitation with a few replacements.

- The only large bridge is Jonesport-Beals
  - There will be an update to the Bridge Design Guide which is out of date – want to add information on corrosion resistant rebar and accelerated bridge
  - Training: Will focus on Geotechnical or Structural towards the end of the year. GCA firms will be invited
- Bridge Maintenance – Ben Foster – Not present
- CADD - Brian Kittredge
  - Brian is now the CADD Manager
  - His team is fully staffed
  - Would like to re-invigorate the CADD Subcommittee
  - Will do 3-D modeling class – it will be an on-line class you can do on your own (Peggy sent link out on 8/23/16)
- Contract Procurement Office – Debbi Farrell
  - Fully staffed, Mark Mcque replaces Kathy Parlin who is now in Bridge
  - 605.10 Aviation Inspection and 605.20 Aviation Construction Management will not be advertised in the upcoming Department-wide RFQ but rather the fall of 2018.
- Highway – Brad Foley
  - Fully Staffed in Project Management
  - 90% on time delivery
  - Rob Clewley retired and his position was filled by Jeremy Parker
  - Mark Shibles in is Region 3
  - Provided performance based intersection design a few months ago
  - If you are not getting Engineering Instructions Update notifications email Brad
  - HW continues to update the web presence.
  - There are 3 or 4 more projects to be assigned
  - Keeping I-395, Exit 187 Hamden in house. Will have some smaller new PE assignments in the 18 workplan
- Materials Testing – Kevin Cummings
  - Working on two SHARP 2 projects: ultimate compaction and infrared paving
  - Filling a tech position and the drill rig position is open. Interviewing a Sr. Tech for Non-destructive testing
- 4. 2016 Calendar Year Delivery Performance Summary – Debbi Farrell
  - Departmental goal is 80%
  - Now at 90% and project end of year to be at 90%
  - LPA's are at 65% and expect end of year to be at 63%
- 5. Training – How ACEC can help. – Standing Agenda Item ACEC is willing to help with training logistics
- 6. ACEC Sub-committees – Bridge, Multimodal, Highway, CADD, LPA.
  - Bridge – Met on June 7<sup>th</sup>, Tom Kendrick's last meeting
    - Jack Burgess will assume the chair role through the first quarter of 2017
    - Focused on PCI New England
    - Researching/gathering information from other states on Instream noise from pile driving activities and camber management for PCI.
    - Regulatory pushback using cable mats for scour. Looking at what is being done elsewhere.
  - Multimodal –
    - Marine Design Guide - people have been assigned to complete sections
  - Highway –

- Met on August 10, looking at training for large culvert design using adobe connect versus in person
    - Held question and answer session with Kate Mcguire – she does not want to see ledge being shown on all cross sections when the project is in final design. She want people using the boring logs
    - Kate is working on documentation to put out to the highway program
    - ADA – Updated policy coming out soon
    - Engineering Council met last week to discuss controlling criteria
    - New Guard Rail specification – easy transition to Midwest GR
    - Lessons learned sessions – List of things the consultant community has learned, including sample plans, for urban and rural conditions
  - LPA
    - LPA applications has been revised and will now be a rolling process. Next step is to provide educational process for municipalities
7. Every Day Counts – State Transportation Innovation Council – Cheryl Martin
- FHWA sent out 11 innovations supporting EDC IV for more information: [http://www.fhwa.dot.gov/innovation/everydaycounts/edc\\_4/](http://www.fhwa.dot.gov/innovation/everydaycounts/edc_4/)
  - EDC Regional Summit scheduled for November 2 & 3 in Albany, NY
  - 2 Applications for STIC Incentive Funds have been received
    - Mobile Device Expansion for E-Construction
    - Establishing Planning and Environmental Linkages (NEPA and Environmental Impacts earlier in the process)
8. 2016 Department Wide RFQ – Debbi Farrell
- Calendar – See MaineDOT Website for latest schedule
  - Submittal Process Demonstration – MaineDOT has moved to an electronic form for company qualifications versus the prior four page document per OUC Section. They did this in part due to the number of submissions that did not follow the page limits set forth in the last RFQ.
    - Maria Hobbs provided a demonstration of the electronic form that takes the place of the former Criteria I and II. ACEC members had several questions pertaining to the form that is locked down with some low character limits. MaineDOT is looking into some of our questions.
    - Resumes will need to include the service number(s) that the individual is qualified to perform.
    - Frequently asked questions will be re-loaded.
    - Will need to save the form to your computer to work on it.
      - MaineDOT response: Will not increase the character limits or unlock the form but will provide instruction to allow for the use of additional lines to demonstrate services provided for each project. Resumes will be increase to two pages for all.
9. Agenda for next meeting
10. Next meeting: November 14, 2016 – 1:30 to 3:00

Respectfully Submitted,  
 Peggy Duval  
 Co-Chair  
 MaineDOT/ACEC Transportation Taskforce



## MaineDOT/ACEC-Maine Joint Transportation Committee

August 15, 2016

Meeting Sign-In Sheet (X = attendance)

	Name	Organization	Email address for names not listed below
	Mark Adams	Sebago Technics Inc.	
	Patrick Adams	MaineDOT - Planning	
	Norman Baker	TYLin International	
X	Steve Bodge	MaineDOT- Highway Program	
X	Tim Bryant	VHB	
	Jack Burgess	Becker Structural Engineers	
X	Robert Chaput	S.W. Cole Engineering, Inc.	
	Rich Crawford	MaineDOT-Bur. Project Dev.	
X	Kevin Cummings	MaineDOT -	
X	Kevin Ducharme	TYLin International	
X	Peggy Duval	Kleinfelder	
	Wayne Emington	FHWA- Maine Division	
X	Don Ettinger	Gorrill-Palmer	
X	Debbi Farrell	MaineDOT - CPO	
X	Brad Foley	MaineDOT-Highway Program	
X	Darrell Ford	Parsons Brinckerhoff	
	Wayne Frankhauser	MaineDOT – Bridge Program	
	JoAnn Fryer	CLD Consulting Engineers	
X	Jason Gallant	CMA Engineers	
	Tom Gorrill	Gorrill - Palmer	
X	Tony Grande	VHB	
X	Linda Greer	CLD Consulting Engineers	
	Dan Hudson	CMA Engineers	
	Brian Keezer	MaineDOT- Traffic	
X	Brian Kittridge	MaineDOT	
	Bob Klimm	Parsons Brinckerhoff	
	Roland Lavallee	HNTB	
	Evan Lowell	TransSystems	
X	James Mansir	Erdman Anthony	
X	Cheryl Martin	FHWA – Maine Division	
X	Tim Merritt	Stantec	
	Dale Mitchell	HNTB	
X	Mike Moreau	MaineDOT – Utility Engineer	
	Jenn Paul	MaineDOT-Multimodal	
X	Todd Pelletier	MaineDOT	
	Mark Peterson	Golder Associates	
	Paul Pottle	FST	
	Bill Pulver	MaineDOT-Bur. Project Dev.	
X	Scott Rollins	MaineDOT-Bur. of Planning	
	Gary A. Santy	Stantec	
	Will Savage	Acorn Engineering	
X	Steve Sawyer	Sebago Technics	

