



MAINE DEPARTMENT OF TRANSPORTATION
American Council of Engineering Companies (ACEC-Maine)
Multimodal Subcommittee
2021-03-17 Meeting Notes – Via Teams

MEMBERS	Jeff Tweedie, MaineDOT Nate Benoit, MaineDOT Mike Laberge, MaineDOT Aurele Gorneau II, MaineDOT Ted Trembley, City of Bangor	Tim Bryant, VHB Craig Morin, HNTB Sean Thies, CES Dave Melo, Stantec (<i>could not attend</i>)
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Subcommittee Mission: Improve communication between MaineDOT and Consultants and assist MaineDOT in achieving Multimodal Program goals.

The following items were discussed:

1. Discussed the status of the draft Section 531 Marine Structures specification. Craig will update the current draft to address all review comments received to date. The proposed 531 item numbers have been added to the MaineDOT master item list. The goal is for this specification section to eventually be included in a future Repair Specification for the Standard Specifications.
2. Discussed if any further work by this subcommittee is needed in regard to Locally Administered Projects and how this subcommittee can continue to help MaineDOT if needed. Even though delivery of LA projects has improved significantly over the last year, Jeff, Nate and Mike said that it would still be helpful for this subcommittee to continue to suggest ideas for improving the LAP process. Agreed to bring ideas to the next meeting. Some of the items related to LA projects discussed include:
 - One contributor to improved delivery of projects has been having consultants help the municipalities with the right-of-way process.
 - Mike noted that some of the suggestions that this subcommittee makes will be incorporated into the LAP training and manual.
 - Mike noted that Bangor does well prioritizing LAP projects. Many of the projects are submitted through BACTS. Ted has frequently presented Bangor’s experience with LA projects as a guest speaker at MaineDOT’s LAP training.
 - Nate suggested creating a summary table highlighting the reasons for success and failure of LA projects so that the information could be easily shared as part of LAP training.
 - Mike noted that using fewer lump sum items in LA projects could potentially make historic bid price averages data more useful when estimating projects.
3. Confirmed that one of the next initiatives for this subcommittee is to collect and organize railroad project special provisions from recent and current projects to create a library of sample “standard” special provisions. Tim offered to lead this effort.
4. Other Items:
 - Ted noted that Bangor recently received good bid prices for aluminum docks from Structurmarine based in Florida.

Next meeting: Agreed to coordinate to finalize a date for the Quarter 2 meeting in June. That meeting will be conducted via Teams.

Action Items

1. Tim will coordinate with members to schedule the next Teams meeting. *(Ongoing.)*
2. Tim will begin collecting railroad project special provisions from recent and current projects. *(Ongoing.)*
3. Craig will update the current draft Section 531 Marine Structures specification to address all review comments received to date and issue the updated draft. *(Completed.)*
4. Tim will develop and distribute the notes from this meeting. *(Completed.)*