



MAINE DEPARTMENT OF TRANSPORTATION
American Council of Engineering Companies (ACEC-Maine)
Multimodal Subcommittee
2019-06-25 Meeting Notes

MEMBERS	Jeff Tweedie, MaineDOT Mike Laberge, MaineDOT Steven Davis*, FHWA Ted Trembley*, City of Bangor Sean Thies, CES <i>*Could not attend</i>	Tim Bryant, VHB Craig Morin, HNTB Dave Melo, Stantec Allene Rieger, TranSystems (by phone)
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Subcommittee Mission: Improve communication between MaineDOT and Consultants and assist MaineDOT in achieving Multimodal Program goals.

Reviewed and accepted April 23, 2019 meeting notes.

Most of the meeting was spent discussing the draft Section 531 Marine Structures specification outline that Craig Morin provided.

- Jeff suggested identifying the marine-specific items that could be incorporated into the MaineDOT Standard Specifications so that individual special provisions wouldn't be needed for these items. Then in a later separate effort this subcommittee could tackle clarifying the marine-specific requirements of the items already included in the Standard Specs such as concrete, structural steel, etc.
- The group agreed that most of the specialty marine items will be included in a proposed Section 531 in the Standard Specifications and that Craig's initial list of items captures most of what is needed. Fueling systems, pile caps for timber piles and prefabricated aluminum docks were suggested as additions to the list.
- Discussed the possibility of using a separate pay item for marine mobilization. Initial mobilization can often be a significantly higher percentage for marine projects. Jeff and Mike agreed this was worth considering.
- Craig volunteered to further develop the draft Section 531 specification using special provision samples from HNTB marine projects and other samples provided by members of this subcommittee. Subcommittee members agreed to email sample special provisions to Craig within a week or so of this meeting.

Other items discussed include:

- Jeff asked the subcommittee members to bring suggestions for improving the delivery of Locally Administered Projects to the next meeting. Some examples that Jeff is considering include:
 - Having municipalities formally commit to the project schedule at the start and if milestones are missed consider pulling the project funding.
 - Execute a partnership agreement with the municipality, the consultant and MaineDOT that includes regular progress reporting requirements.
 - Mike asked that the subcommittee members send any suggestions to him prior to the next meeting if possible.
- Preliminary Design Reports for Marine Projects: There currently is not a standard template for PDRs for marine projects, so this is another area the subcommittee could help with in the future, after the other initial priorities are addressed. Craig shared a sample marine-project PDR that HNTB developed.

Next meeting: Tuesday August 20, 2019 at 10:00am at MaineDOT.

Action Items

1. Mike will schedule a conference room for the next meeting.
2. All subcommittee members will email any sample marine-specific special provisions they have to Craig for use in further developing the draft Section 531 Marine Structures specification.
3. Craig will further develop the Section 531 specification using special provisions from HNTB marine projects and the samples provided by other subcommittee members.
4. Tim will develop and distribute the notes from this meeting.