



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

ACEC of VT
Board of Directors Meeting Notes
November 20, 2019
Stantec Office, South Burlington, VT

Directors Attending:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Gary Santy, <i>Stantec</i> | <input checked="" type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input type="checkbox"/> John Forcier, <i>Forcier Consulting</i> | <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i> |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA (phone)</i> | <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i> |
| <input type="checkbox"/> Dave Saladino, <i>VHB</i> | <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head (phone)</i> |
| <input checked="" type="checkbox"/> Chris Cole, <i>Cole Company (phone)</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting

1. Call to Order

- President Dale Gozalkowski called the meeting to order at 2:00 pm.
- Quorum was achieved.

2. Meeting Notes

- President Dale noted that the annual meeting reference in the top heading should be removed.
- Gary motioned, Jason seconded. The notes were approved.

3. Financial Update

- Brendan Cosgrove provided a financial update. There is about \$24,517 in the ACEC of VT bank account.
- More dues have been received. EIV is the only affiliate member that hasn't paid their dues after the recent increase.

4. Committee Reports

- Standing Committees
 - Transportation



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- WOR process/update to terms and conditions - Changes were submitted to VTrans. VTrans is currently reviewing the proposed changes. The Committee will be meeting with VTrans after the next quarterly meeting in December to further discuss this matter.
 - An update was provided on the 2020 Technical Workshop. Six abstracts were submitted for five slots. The Committee members are in agreement with the top 5 abstracts. The selected presenters will be notified on Dec 1st.
 - ACEC of VT reached out to Rob White about getting a VTrans presentation at the Workshop.
 - The Workshop will take place at the VT College of Fine Arts. Erika will be catering the event. The audio-video will be handled by the college this year.
- Legislative
 - Nothing new to report.
 - Environmental Protection
 - A lot of positive feedback was received after sending out the continuing education certificates to the attendees. All agreed it was a great event.
 - Membership
 - MSK has reached out about membership and should be submitting their application for membership soon.
 - Buildings and General Services (BGS)
 - The BGS Committee is working close with Jennifer Fitch to put together the first BGS Workshop which will include a two-sessions on building envelopes.

5. Events

- PAC – We are at \$2,100 for donations which is well below our \$4,000 goal.
- EEA – Call for entries will go out on December 4th. Greg Goyette will send the judging list and call for entries form to board members for feedback. Greg is also going to reach out to the E-Week organizers about getting a



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television screen to showcase the ACEC EEA boards during the E-week banquet.

6. Other Items

- EOY/YEOY Nominations –
 - Greg moved to approve supporting Jeff DeGraaf's nomination for YEOY. Brian seconded. The group approved the nomination.
 - For EOY, Greg and Gary will find out if Greg Edwards is interested in being nominated again.
- The group discussed that VTrans issued a WOR under an old retainer requesting labor hours. This could be construed as not following QBS.
- No progress has been made on improving the terms and conditions on the City of Burlington contract. Dale will reach out to Dave Saladino to see if VHB made some headway on this issue with the City.

7. Adjournment

- Meeting adjourned at 3:31 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Beaudoin", written over a horizontal line.

Brian Beaudoin, P.E.
Secretary, ACEC of VT