



AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*of Vermont*

**ACEC of VT  
Board of Directors Meeting Notes  
August 24, 2022  
by Teams Virtual Meeting**

**Directors Attending:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head</i>                  | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&amp;O</i>                                    |
| <input type="checkbox"/> Ken Robie, <i>D&amp;K</i>                                       | <input checked="" type="checkbox"/> Craig Jewett, <i>Otter Creek</i>                                  |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA</i>                         | <input checked="" type="checkbox"/> Jason Booth, <i>Aldrich &amp; Elliott (joined approx. 2:30pm)</i> |
| <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i>                                 | <input type="checkbox"/> Aaron Guyette, <i>VHB</i>  |
| <input checked="" type="checkbox"/> <i>Greg Goyette, Stantec (joined approx. 2:50pm)</i> |   |

**Others Attending:**

- Brendan Cosgrove, *ACEC of VT Executive Director*

**Monthly Meeting:**

**1. Call to Order**

- President Brian Beaudoin called the meeting to order at 2:06 pm.
- Quorum was achieved.

**2. Meeting Notes**

- Dale G motioned to approve the July 27, 2022 Meeting Notes; Craig J seconded. Meeting Summary approved w/edits.

**3. Financial Update**

*Brendan C provided the following update:*

- \$14,922.91 bank balance as of 8/24/2022
- Doing well to date, anticipating more dues to continue to come in

**4. Committee Updates**

- Transportation

*Jon O (Committee Chair) provided the following update:*

- WOR Edits Approved by Contract Admin. Brian B asked if this is o.k. to advertise to membership (linked-in, website,...). Jon O supports a positive message of the collaboration and work by all to improve the way we do business with VTrans and Consultants – and run it though VTrans for confirmation. Hold on this till it formally rolls out in September – **Jon O can prepare a post**
- New quarterly meeting schedule – 2<sup>nd</sup> Tuesday 1:00pm-2:30pm hybrid meeting at Dill Bldg



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- Planning beginning for 8<sup>th</sup> Annual Tech Workshop in March 2023. Venue needed for Hybrid – Brendan C noted that typical spaces have not necessarily been updated for quality AV for remote/hybrid. Consider non-traditional spaces (e.g. IDX space). Caterer preferred to remain separate of venue (not an option at all venues).
- Jon O to add Brian B to invite for Transportation Committee Meetings going forward.
- Challenging to know how many people will be attending the Annual Workshop. Approx 150 expected.
- Brian B confirmed Dale G remains on Transportation Committee.
  
- Environmental  
*Craig J (Committee Chair) provided the following update:*
  - Committee met on 8/10 to discuss the Nov 15 workshop. VHB will provide venue for hybrid style meeting.
  - Calls for Abstract went out 1.5 weeks ago, due 9/9, committee meets 9/12, and advertise event 9/15
  - Committee reaching out for specific topics of interest pertinent to the current events. Brian B recommended Padraic Monks from ANR for update on ARPA funding.
  - Next committee meeting week of 9/12
  - Jon O can send email to Transportation Committee List, share with Brendan C to make sure lists are merged.
  
- Buildings and General Services  
*Nick Hadiaris (Committee Chair) not present. Brendan C provided the following update:*
  - No Update – Committee takes break over summer
  
- Legislative
  - No Update
  
- Membership
  - Engineering Ventures recently signed back with ACECVT and had particular interest in the retirement trust provided through ACECVT.
  - Brendan C noted that this is a good selling point/opportunity for interested firms – will pass on materials to help communicate the benefits of membership to BOD members. Brendan C pointed out the Insurance Trust is also a strong benefit.
  - May have a representative from National come and provide a training to ACECVT and member / interested member and potential member CFOs.
  - Brian B pointed out ongoing need to educate our member firms of the benefits of ACECVT. Brendan C noted these trust benefits help firms justify membership costs.
  - Jon O requested a summary of all state membership dues for comparison. Brendan B will look into whether National has this summarized.
  - Jon O mentioned concept Annual sponsorship program similar to ACECNH. Brian B mentioned that NH has really benefited from this change. Brendan C mentioned differences between NH and VT and number of members. Jason B mentioned his firm



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would have more inclination of annual sponsorship rather than each event – easier for members. Jon O mentioned possibility of survey to our member firms. Brendan C mentioned some firms would prefer to only sponsor 1 event – this could be accommodated both at the time of annual sponsorship and leading up to the event. Dale G mentioned CHA prefers to sponsor event by event – this change could risk sponsor members from small firms.

- Dale G recommended summarizing previous year’s sponsorship revenue and how many firms (including identifying repeat sponsor firms) to assess impact of a change
- Dale G noted another goal to get non-member firms sponsor – suppliers, fabricators, contractors, etc.
- Brian B will work with Brendan C to evaluate options.

**5. Events Update**

- Brendan C noted many are still TBD, but some upcoming event dates can be coordinated on the website (e.g. Environmental Workshop)
- Erin Sisson (formerly Parizo) and Carolyn Cota mentioned desire to have more VTrans staff attend EEA

**6. PAC update**

*Shawn Kelley (Committee Chair) – Not Present*

- Brendan C added information to the website that provides more information and links to access ACEC/PAC
- Brian B noted no update since last meeting. ACECVT is behind goal.
- NH does bowling events and raffles. Social events in bars with auctions.
- Shawn Kelly is chair of this committee
- Other ideas – minigolf, disc golf, axe throwing
- Leverage LinkedIn account for bigger reach

**7. Other**

- Brian B mentioned BOD meeting recently held to discuss ACECVT Executive Director contract. Working on slightly revised contract based on feedback from BOD and meeting with Brendan C. Plan to complete within next couple of weeks. If more time needed can extend existing contract on monthly basis.
- BOD will pay Brendan C for underpayment from FY22 year.

**8. Adjournment**

- Meeting adjourned at 3:07 pm.

Meeting Summary submitted by:

Jon Olin, P.E.

*Secretary, ACEC of VT*